



Newfane Central School District

Board of Education

Newfane Board of Education Meeting Minutes

April 10, 2018

The April 10, 2018 meeting of the Newfane Board of Education was held in room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:05 pm

CALL TO ORDER

J. Schmitt, P. Kelahan, A. Kennedy, L. Licht, M. Lingle, C. Wentland
J. Little
M. Baumann, D. Ames, J. Bower, B. Schuler, J. Arroyo, P. Young, T. Adams

C. Hoffman, J. Brown, D. Lakes, K. Nagel, T. Courtemanche

TRUSTEES PRESENT
TRUSTEES EXCUSED
ADMINISTRATION
PRESENT
OTHERS PRESENT

The District Mission Statement was read by Trustee Wentland.

PLEDGE OF
ALLEGIANCE and
DISTRICT MISSION
STATEMENT

Motion made by Trustee Licht and seconded by Trustee Wentland
RESOLVED, that the proposed agenda for April 10, 2018 be approved.
Resolution Carried: 6 YES 0 NO

ESTABLISH ORDERS
OF THE DAY
Approved the agenda

J. Brown and T. Courtemanche both addressed the board to promote and ask for consideration of the addition of a Modified Football Program. Mr. Brown gave a brief history of the youth program and decline in competitions available for the team. Ms. Courtemanche offered a personal account of the program.
D. Lakes complimented the board on the time and effort spent on developing the budget and asked them to please be mindful of the residents of the community as well as declining enrollment, she respectfully requested that right sizing of the district take place.

Public remarks or
comments

PRESIDENT REPORT:

President Schmitt did not have a report at this time.

SUPERINTENDENT REPORT:

Superintendent Baumann mentioned that the eighth grade trip to Washington, DC was coming up and was pleased that more students are participating this year. He also noted that there are three students able to participate due to donations to the trip. Thank you for those.

COMMITTEE REPORTS:

Trustee Kennedy updated the board on a recent NOSBA meeting and projected activities. She asked that consideration be made to discuss other memberships.

NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE:

The NTA was not represented at this meeting.

REPORTS

Motion made by Trustee Kelahan and seconded by Trustee Kennedy
 RESOLVED, that STA of New York, Inc. dba Ridge Road Express being
 determined to be the lowest responsible bidder, that the Superintendent of Schools be
 and is authorized to enter into a five year contract for the following school years
 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023, with STA of New York,
 Inc. dba Ridge Road Express for the following estimated five year cumulative cost of
 contracts: #1 home-to-school \$12,943,590.44, contract #2 field and sport trips
 \$459,150.00, and contract #3 summer school \$402,826.85 per the bid conditions and
 respondent bid submitted on February 28, 2018.

Resolution Carried: 6 YES 0 NO

ACTION ITEMS
 Award of bid, regarding
 transportation
 Enclosure 2018.04.10.8aA

Motion made by Trustee Licht and seconded by Trustee Wentland
 RESOLVED, that the Board of Education appoint the following individuals, as listed
 below, to work for a stipend of \$160.00 during the District's Annual Budget Vote
 and Election to be held on May 15, 2018, and;
 FURTHER RESOLVED, that as permitted by Board policy number 5323, meals and
 refreshments will be provided to 11 election inspectors, the District Clerk and the
 Business Administrator at a cost not to exceed \$240.00:

Appointed election
 inspectors for the
 2018-2019 Budget Vote
 and Election

Gerald Claude	
2829 Transit Road, Newfane, New York 14108	Machine Custodian
Roger Taylor	
6124 East Avenue, Newfane, New York 14108	Machine Custodian
Jan Edgerton	
3301 Ewings Road, Newfane, New York 14108	Asst. Election Inspector
Darlene Erck	
6347 Hatter Road, Newfane, New York 14108	Asst. Election Inspector
Gretchen Harrington	
3576 Lockport Olcott Road, Lockport, New York 14094	Asst. Election Inspector
Linda Klumpp	
3068 Hess Road, Appleton, New York 14008	Asst. Election Inspector
Michele Malone	
6157 Corwin Avenue, Newfane, New York 14108	Asst. Election Inspector
Dolores Mitchell	
6113 Prospect Street, Newfane, New York 14108	Asst. Election Inspector
Judy Murphy	
2765 Main Street, Newfane, New York 14108	Asst. Election Inspector
Mary Ann Neff	
2547 McClew Road, Burt, New York 14028	Asst. Election Inspector
Ann Schuler	
5400 Stone Road, Lockport, New York 14094	Asst. Election Inspector
Patricia Schultz	
6121 Ketchum Ave, Newfane, New York 14108	Asst. Election Inspector
Elaine White	
3190 Lockport Olcott Road, Newfane, New York 14108	Asst. Election Inspector
Bernadette Seymour	District Clerk Permanent Chairperson*
Bart Schuler	Business Administrator Acting Clerk*

(*No stipend paid)

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Lingle and seconded by Trustee Kelahan
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the
 following budget transfer be approved:

From budget code:	A2250-472-31 (special ed, boces)	\$50,574
To budget code:	A9950-900-20 (interfund transfer-capital)	\$50,574
Resolution Carried:	6 YES	0 NO

Approved a budget transfer,
 emergency heating project
 Enclosure 2018.04.10.8aC

Motion made by Trustee Wentalnd and seconded by Trustee Licht
WHEREAS, the Newfane Central School District, Niagara County, New York (the “District”), after consultation by District officials with the District’s retained architectural firm (Cannon Design), has resolved that the District should propose to undertake, during the District’s pending (2018-2019) fiscal year, a capital outlay project involving modest upgrades and improvements to the District’s Aquatic Center, such work being anticipated to include, but not necessarily to be limited to, the renovation of the swimming pool locker rooms, as well as possible HVAC and tiling work (the “Project”); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Cannon Design to be \$100,000; and
WHEREAS, the District is proposing that the Project be financed by the application of \$100,000 of funds to be earmarked for such purpose as a “Transfer to Capital Fund” in the District’s pending (i.e., 2018-2019) budget, with the work on the Project expected to be completed during the 2018-2019 fiscal year of the District; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, the District wishes to reserve the right to expand, contract or modify the scope of the Project in light of the level of future construction bids received, with the understanding that the estimated maximum cost of the Project will not exceed \$100,000; and

WHEREAS, Section 617.5 of the SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “routine activities of educational institutions,” “maintenance or repair involving no substantial changes in an existing structure or facility;” “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4” and/or “emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment”; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District’s Board of Education that the proposed Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the proposed Project shall be included as a “Transfer to Capital Fund” line item (not exceeding \$100,000 in amount) in the District’s proposed budget for the 2018-2019 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work to be given in connection with the District’s regular budget presentation and approval process), so that such Project may be initiated and completed (assuming voter approval of the District’s proposed budget) during the District’s 2018-2019 fiscal year; and be it further
RESOLVED, that this resolution shall take effect immediately.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kennedy
RESOLVED, upon the recommendation of the Superintendent of Schools, that the contract between Cannon Design and the Newfane Central School District, as an extension of the Erie 1 BOCES Architect Request for Proposal, be and is approved per the attached agreement for the authorized capital improvement project included in the 2018-2019 budget.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Wentland and seconded by Trustee Kelahan
RESOLVE, that the General Fund Budget for the 2018-2019 school year of the Newfane Central School District shall be \$36,385,957 and that said amount shall be put forth before the District voters on May 15, 2018, as Proposition 1.
FURTHER RESOLVE, that the proposed property tax report card and budget notice, which corresponds to the budget, adopted on April 10, 2018 for the 2018-2019 school year, be and is approved.

TABLED RESOLUTION

Motion made by Trustee Kennedy and seconded by Trustee Lingle
MOVED, that the pending resolution regarding the 2018-2019 Budget approval, be and is tabled until the special meeting of the Board of Education scheduled for April 18, 2018.

Resolution to table Carried: 6 YES 0 NO

The Routine Order of Business was reviewed to be voted on at the April 24, 2018 meeting.

RESOLVE, that the minutes of the March 20 and April 10, 2018 meetings of the Board of Education be and are approved.

RESOLVE, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period of February 2018.

RESOLVE, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer's Monthly Report for the period of February 2018.

RESOLVE, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2018.04.24.8D.

The Personnel Order of Business was reviewed to be voted on at the April 24, 2018 meeting.

RESOLVE, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation for the purpose of retirement of Maura Yates, from her 0.6 FTE, Special Education Position, assigned as CSE/CPSE Chairperson, effective June 30, 2018, at the close of business; and, FURTHER RESOLVE, upon the recommendation of the Superintendent of Schools, that Maura Yates be approved as a substitute teacher upon retirement.

RESOLVE, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, the resignation of Christine Kelahan, from her Head Teacher position, effective March 2, 2018 at the close of business; and, FURTHER RESOLVE, upon the recommendation of the Superintendent of Schools, that Kim Sorrentino be approved as Head Teacher at the Elementary School effective March 5, 2018 through June 30, 2018, at a prorated stipend amount.

Approved a contract with
Cannon Design
Enclosure
2018.04.10.8aD/E

TABLED
Adopted the 2018-2019
District Budget
Enclosure 2018.04.10.8aF

ROUTINE ORDER OF BUSINESS

Approve minutes
Enclosure 2018.04.24.8A

Approve school profit and
loss statement
Enclosure 2018.04.24.8B

Accept and file the
Treasurer's Monthly Report
Enclosure 2018.04.24.8C

Approve the classification
and placement of students
Enclosure 2018.04.24.8D

PERSONNEL ORDER OF BUSINESS

Accept the resignation for
the purpose of retirement,
M. Yates
Enclosure 2018.04.24.9A

Accept the resignation of C.
Kelahan as Head Teacher
and approve K. Sorrentino
in position
Enclosure 2018.04.24.9B

RESOLVE, upon the recommendation of the Superintendent of Schools, that the Collective Bargaining Agreement with the Newfane Administrative Council, dated April 25, 2018 be approved to the extent required by law.

Approve the Newfane
Administrative Council
Contract
Enclosure 2018.04.24.9C

RESOLVE, upon the recommendation of the Superintendent of Schools, that Julia Stadelmaier, having been originally appointed as a Long Term Substitute Teacher, effective November 27, 2017, and having subsequently worked the equivalent of one semester, be and is authorized to be paid at Step 1 of the teacher's salary schedule retroactive to November 27, 2017 and continuing no later than June 30, 2018.

Extend an appointment
previously approved,
J. Stadelmaier
Enclosure 2018.04.24.9D

RESOLVE, upon the recommendation of the Superintendent of Schools, that the following extracurricular club and organization operate for the 2017-18 school year and that the following advisors be and are appointed according to provisions of Appendix C, Co-Curricular Stipends, of the Newfane Teacher's Association Collective Bargaining Agreement, as amended and approved by the Newfane Teacher's Association.

Appoint extracurricular
advisors
Enclosure 2018.04.24.9E

<u>Activity</u>	<u>Advisor</u>	<u>%</u>	<u>Step</u>
Band (IS)	Michele Hart	4	2 (prorated 1/2/2018 through 6/30/2018)
Senior Class Night	Laura Littman	\$250.00	

The New Order of Business was reviewed to be voted on at the April 24, 2018 meeting.

RESOLVE, that the Board of Education of the Newfane Central School District cast its votes for the Orleans/Niagara BOCES Board of Education members for the following four individuals: Keith Bond, Royalton-Hartland Central School District, Edward Grabowski, Medina Central School District, Wayne Wadhams, Albion Central School District, Joanne Woodside, Lockport City School District.

**NEW ORDER OF
BUSINESS**
Approve the O/N BOCES
Board of Education
members

RESOLVE, that the Board of Education of the Newfane Central School District, hereby approves the proposed administrative budget for the Orleans/Niagara BOCES in the amount of \$TBA.

Approve the O/N BOCES
Administrative Budget

RESOLVE, upon the recommendation of the Superintendent of Schools, that the Board of Education does hereby officially declare May 25, 2018 as a "no school day" for students, teachers, staff and administrative personnel.

Declare a "No School Day"

RESOLVE, that the 2018-2019 School Calendar proposed listed as Enclosure 2018.04.24.10D, which provides for a two-week recess period April 15 through April 26, 2019, be and is adopted, and further that it be noted and understood that said calendar is not in alignment with the Orleans-Niagara BOCES calendar, but does meet the contractual requirements of the Newfane Teachers Association Collective Bargaining Agreement, and that special schedule considerations will be required for students that attend Orleans-Niagara BOCES.

Adopt the 2018-2019
District Calendar
Enclosure 2018.04.24.10D

- C. Hoffman asked for clarification on mentioned documents received today.
- C. Ames handed out flyers for the Newfane Library Author Day event being held on April 21, 2018.
- D. Ames complimented everyone on the recent pool projects, looks great he said.

**CONCLUDING
ORDERS OF BUSINESS**
Public remarks or
comments

This time was used for trustees to share information without action.

Anything for the “good of
the order”

April 24, 2018 meeting presentation

Presentation for Next
Meeting

- Business Office Operations

Motion made by Trustee Licht and seconded by Trustee Kennedy

Executive Session

MOVED, that the Board of Education enter into executive session for the purpose of discussing a CSEA Grievance and a specific personnel item.

Resolution Carried: 6 YES 0 NO

Meeting recessed at: 8:23 pm reconvened at: 9:04 pm

Motion made by Trustee Kennedy and seconded by Trustee Kelahan

ADJOURNMENT

MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 9:04 pm

Respectfully submitted,

Bernadette Seymour
District Clerk